

OUR RHYL BOARD MEMBER'S CODE OF CONDUCT

1. PURPOSE

1.1 This Code of Conduct sets out the standards of behaviour expected from all members of the Our Rhyl Board. It supports the Terms of Reference and aims to ensure the Board operates with integrity, transparency, and mutual respect, while maintaining confidentiality and safeguarding the integrity of its decision-making processes.

2. CONDUCT

2.1 All members of the Our Rhyl Board are expected to adhere to the Seven Principles of Public Life (known as the Nolan Principles):

Selflessness - Holders of public office should act solely in terms of the public interest.

Integrity - Holders of public office must avoid placing themselves under any obligation to people or organisations that might try inappropriately to influence them in their work. They should not act or take decisions in order to gain financial or other material benefits for themselves, their family, or their friends. They must declare and resolve any interests and relationships.

Objectivity - Holders of public office must act and take decisions impartially, fairly and on merit, using the best evidence and without discrimination or bias.

Accountability - Holders of public office are accountable to the public for their decisions and actions and must submit themselves to the scrutiny necessary to ensure this.

Openness - Holders of public office should act and take decisions in an open and transparent manner. Information should not be withheld from the public unless there are clear and lawful reasons for so doing.

Honesty - Holders of public office should be truthful.

Leadership - Holders of public office should exhibit these principles in their own behaviour. They should actively promote and robustly support the principles and be willing to challenge poor behaviour wherever it occurs.

2.2 Act in the best interests of Rhyl and its communities.

2.3 Safeguard the reputation, confidentiality and integrity of the Our Rhyl Board at all times.

3. ATTENDANCE & CONDUCT IN MEETINGS

3.1 Members are expected to:

- Regularly attend meetings.
- Notify the Secretariat at least 24 hours before the meeting if they are unable to attend.
- Actively and respectfully contribute to discussions, decisions and reaching consensus.
- Treat all participants and their views with respect.
- Avoid using the forum for personal, political or organisational agendas.

4. CONFIDENTIALITY

4.1 The Our Rhyl Board members will be required to maintain confidentiality of all matters discussed at Board meetings and follow agreed communication protocols at all times. This will ensure open and transparent discussions can take place and mitigates the risk of premature or out of context announcements being made.

4.2 Board members must avoid public comment on matters under consideration.

5. COMMUNICATIONS PROTOCOL

5.1 The Chair, in discussion with Denbighshire County Council, will agree all formal communications including approval of meeting notes, press releases and social media communications.

5.2 Members must not speak on behalf of the Board unless authorised to do so.

5.3 Informal commentary or leaks, including speculation or selective sharing of meeting content is not permitted.

6. BREACH OF CONDUCT



6.1 Breaches of conduct may result in removal from the Board.

7. ACKNOWLEDGEMENT

7.1 All members must confirm in writing that they have read, understood and agree to adhere to this Code of Conduct and they accept their responsibility to protect the integrity of the Our Rhyl Board.